

HEALTH CARE TRANSITION STEERING COMMITTEE December 11, 2009 Meeting Summary

Via Teleconference: Hannah Ross, Janet Hess, Denise Adams, Treasure Livingston, Oranetta Clark

The Steering Committee reviewed possible days/times for the coalition meetings. After extensive discussion it was agreed to meet from 4:00 p.m. to 7:00 p.m. preferably on the third/fourth Monday of each month. Denise Adams checked schedules regarding Pensacola folks and CMS representatives verified the dates to be available for the conference room in Panama City, Florida. Due to the time of the meeting Janet's recommendation was for the Steering committee to arrange food to be donated, the first meeting will be "catered". The following meetings will be "brown bag" if we can't find donations. The last meeting needs to be Mid May to give time for re-capping proposal results by early June. Survey's are scheduled to go out after first meeting-per Janet and 2010 meeting goes as follows: January 25, February 22, March 15, April 12, May 10.

The Steering Committee reviewed Janet's invitation letter and packet. Hannah made adjustments to time, date, location and added name of new Steering Committee name: PanhandleHATS. It was agreed that the following would be attached to each letter: HCT fact sheet; calendar of meeting dates/locations and topics (with description of MAPP); and a response form (with contact information and alternate delegation). Our goal is to send out the letters on December 14 and request a response in 7 days. Committee members will also make personal appeals to individuals.

Hannah Ross reviewed the recommendation roster which totals 30. The Committee agreed to remove some categories (free clinics, hospitals) and to generate a list of no more than 40 to receive invitation letters, especially since the county focus will be on Bay County. There was also discussion on importance of attending the coalition meetings in person versus by teleconference. The MAPP and PEACH processes require that we keep the group size to 25 (ideal) and 30 (maximum).

Hannah Ross has agreed to follow up with Steering Committee as responses come in before the designated meeting. A tentative teleconference is considered for re-grouping for our kick-off meeting.