

HillsboroughHATS
Steering Committee Meeting
July 29, 2010, 10 A.M., Shriner's Hospitals-USF

Attendees: Diane Straub, Joanne Angel, Joane White, Martha Kronk, Janet Hess

1. Ms. Hess reviewed results from the "Next Steps" Survey that was completed by 7 coalition members following the last planning meeting in May. Consensus from survey respondents and the Steering Committee was that we should move forward in hiring someone to provide administrative and coordination services to the coalition over the next year. A portion (possibly 50%) of the \$10K seed budget from CMS and FDDC will be used to fund the coordinator. The funds will be administered through USF. Ms. Kronk will contact a potential candidate who is affiliated with Shriner's Hospitals, and report back to Ms. Hess.

***Follow-Up:** A job description for the coordinator position needs to be developed prior to interviewing candidates.*

2. Three initial workgroups will be organized for Action Plan Objectives 1.1 (identify local resources); 1.4 (establish guidelines/algorithms; educate providers); and 3.3 (work with school system/IEPs). Chairs for each group are Lynn Ringenberg (with help from Joane White and Joanne Angel), Ms. Kronk, and Ms. Hess (with Freddy Valadez), respectively. Each Chair will be responsible for identifying/recruiting workgroup members and scheduling their own meetings.
 - For Objective 1.1, FloridaHATS is concurrently developing a statewide web-based directory of services that is searchable by type of service and region. The workgroup may want to focus their efforts on local asset mapping and identifying/building provider relationships. In addition, Ms. Angel suggested that CMS establish a helpline for local providers who are looking for transition resources and referral guidance. She and Ms. White will explore operational issues associated with triaging phone calls through CMS (e.g., identify a dedicated telephone line) and report back.
 - With respect to Objective 1.4, Ms. Kronk has begun work on a checklist and timeline that complements AAP's Bright Futures guidelines, as well as suggestions for practices to consider to help facilitate health care self management skills among adolescent patients. Provider education and outreach activities could include webinars, presentations at large multi-practice organizations (such as Pediatric Healthcare Alliance and HealthPoint) and professional association meetings, Grand Rounds, etc. The group also discussed the potential to develop a mock transition training activity and submit it for accreditation to the American Board of Pediatrics as a Performance in Practice (Part 4) activity for Maintenance of Certification (MOC).
 - Ms. Angel questioned whether transition is included as a topic in the CMS Provider Handbook; Ms. Hess will explore and report back.

***Follow-Up:** There does not appear to be any mention of transition in the Provider Handbook; we may want to consider a recommendation to add a transition policy requirement to the Access of Care section.*

3. Ms. Hess will develop a PowerPoint presentation about HillsboroughHATS that can be used for outreach activities (Objective 3.1)
4. A link to the "Next Steps" Survey will be resent to coalition members who did not complete it last spring. A full coalition meeting is tentatively planned for September, once a coordinator is hired. Ms. Hess will coordinate a meeting date in the next few weeks.