

**Minutes of PanhandleHATS Coalition
Children's Medical Services Board Room - Pensacola
Thursday, May 21, 2015**

Present:

Alice Rockwell, ARNP ,Regional Nursing Director
Melody Jemison, CMS Social Work
Polly Bennett, CMS Social Worker
Bobbie Huffman, BSW- ECC/SRCC/FQHC
Denise Adams, SH Hospital

Present via Teleconference: N/A

Staff:

Guest: N/A

Pat Dunn Cole, PanhandleHATS Coalition
Coordinator

Presiding: Pat Dunn, MS

Recording: Pat Dunn and Denise Adams

Date: Thursday May 21, 2015

Call to Order: 3:35 pm

Adjourned: 4:40pm Post Mtg. Networking until
5:05 pm

TOPIC	DISCUSSION	ACTION/FOLLOW-UP
CALL TO ORDER	Pat Dunn called the meeting to order at 3:35pm.	
AGENDA ITEMS		
WELCOME AND INTRODUCTION OF MEMBERS/GUESTS	Pat Dunn, PanhandleHATS Coalition Coordinator, opened the meeting at 3:35 p.m. at the Pensacola CMS office. Although a smaller group, there were many updates to share and ongoing assignments. Pat initiated introductions of the attendees from each agency. It was also announced that Pat Jones, LMHC, for Lakeview Mental Health Center, has recently retired and will no longer be on the coalition. Pat served 3 counties along the panhandle and will be greatly missed. We are hoping that her position will be filled and her replacement can become a part of HATS.	Information Only
NEW CLIENT REFERRAL FORM FOR CMS CLIENT'S AND STAFF	Each member present for this quarterly meeting knew that a draft of a Client Referral Form was being developed over the last few months, with Pat Dunn, Bobbie Huffman at ECC/FQHC to assist CMS staff to better screen a potential transfer to ECC/FQHC. Nursing staff and social work staff agreed a short form with a checklist format would be a more comprehensive tool but not too time consuming for staff at either facility. Bobbie walked the member through the form and group discussion was quite helpful.	Continue to monitor how the form is helping the two facilities and medical staff members at each. Additions and deletions will be monitored and changes made accordingly. Actual aging out clients remain minimal in this regions, as previously estimated.

<p>CMS REGIONAL AND STATE UPDATES</p> <p>HATS Update</p>	<p>Aliece Rockwell, ARNP, Regional Nursing Director provided the group with a brief update on potential staff openings on the state level in Tallahassee. Confirmation of a new state Director has not been confirmed. Strategic planning and statewide needs have required a task force to be formed. Title Five guidelines were also discussed briefly.</p> <p>Janet Hess was unable to attend this meeting, but will continue to keep coalition (s) informed.</p>	<p>Aliece Rockwell and Janet Hess will continue to keep HATS coalitions updated on state level changes, modifications and if a state navigator role is created. Janet Hess is also due to schedule an end of the year teleconference (June 2015) for informational sharing from state directives.</p>
<p>IDENTIFY NEW COALITIONS MEMBERS</p>	<p>It has been a topic over many of the past meetings the importance of looking at our coalition membership as it has gone through many changes due to retirements, staff reductions, budget cuts, etc. among the many agencies across the panhandle. Since January 2015, Pat Dunn and Bobbie Huffman, BSW have been attending an InterAgency monthly meeting to learn more about services and client eligibility that may impact CMS client's , CMS direct care providers and/or client family members. Pat and Bobbie have encouraged CMS staff to attend as well, especially, the BSW/MSW's.</p>	<p>On going effort for coalition member to be more involved in committee and coalition meetings held in along the panhandle. Recently most of the guest speaker have been involved in Escambia, Santa Rosa and /or Okaloosa counties.</p>
<p>GUEST SPEAKER</p>	<p>The group had discussed having a guest speaker to come to the quarterly meetings even if they cannot allocate the time to become a HATS member. Mr. Jim Howard, Parent Resource Specialist (POPLIN statewide program) was invited to this May meeting. We first learned of his statewide/regional services at a previous InterAgency meeting. Jim provided a PP presentation to the group and did a demo of their website to review mission, services and on going educational tools available to clients with special needs, their parents and professional staff involved in their care. Aliece Rockwell was aware of these services around the state but was pleased to learn how active services are in her regional district. A lengthy Q & A was conducted for those in attendance.</p>	<p>More information to follow. Jim Howard has been asked to be notified of any potential clients and to any additional meets within the four county area.</p>

CONSUMER MEMBER TO THE	<p>Pat Dunn reminded the state mandate to have a past client or family member to serve as a consumer on the coalition. This has been an agenda item from previously meetings. A great deal of discussion by the group as to some of our current limitations of opportunities to reach out to fill this important aspect for the coalitions.</p> <p>There being no further business, the meeting was adjourned at 4:40 p.m. Networking continued to 5:05pm. The next PanhandleHATS meeting TBA.</p>	<p>Coalition members esp. CMS staff have been asked to look back over past and present clients and family members to help with void on the coalition.</p>
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