

**Minutes of PanhandleHATS Coalition
Children's Medical Services Board Room - Pensacola
April 27, 2011**

Present:

Janet Hess, FloridaHATS Program Office
 Dr. John Reiss, University of Florida
 Dr. James Burns, FSU Pediatrics
 Dr. John Retzlloff, IM Residency Program
 Lavanda Russell, CMS
 Jennifer Carter, Esc Co Health Dept.
 Janice Thomas, Dept. of Children & Families Circuit 1
 Denise Adams, Sacred Heart Health System
 Rita Icenogle, United Way 2-1-1
 Trudy Fletcher, FL SAND
 Kelly Lucas, APD
 Holly Strickland, ECMS

Rachel Carter, SHHS GME
 Chandra Ryan, ECC FQHC
 Paul Maxwell, EFMP NASP

Present via Teleconference:

Oranetta Clark, CMS
 Laura Hicks, CMS
 Betsy Slaughter, CMS
 Julie Durden, CMS
 Stephanie Cortes, AHCA

Staff:

Ann Papadelias, Coalition Coordinator

Presiding: Ann Papadelias

Recording: Ann Papadelias and Denise Adams

Date: April 27, 2011

Call to Order: 3:05 pm

Adjourned: 4:55 pm

| TOPIC | DISCUSSION | ACTION/FOLLOW-UP |
|--|--|----------------------------|
| CALL TO ORDER | Ann Papadelias called the meeting to order at 3:05 p.m. | |
| DISTRIBUTIONS | <p>There were several items distributed to the Coalition members before the meeting:</p> <ul style="list-style-type: none"> • Agenda, "Agenda.4.27.11 meeting.doc", and • "workgroup tasks 4.25.11" • "CMS Transition Process 4 25 11.draft" <p>The PowerPoint presentation give by Janet Hess and John Reiss was sent to the CMS locations in Pensacola & Panama City.</p> | |
| AGENDA ITEMS | | |
| WELCOME AND INTRODUCTION OF MEMBERS | Ann Papadelias, PanhandleHATS Coalition Coordinator, opened the meeting at 3:05 p.m. at the Pensacola CMS office. Teleconferencing links opened and webcam of Panama City CMS office viewed. Ann initiated introductions of the attendees at each location. | Information Only |
| INTRODUCTION OF PRESENTATION BY JANET HESS AND JOHN REISS | Janet Hess and John Reiss introduced their PPT presentation, "My Health Care," and focus group activity. The presentation provided an opportunity for those who care for people with developmental disabilities (DD) to share their thoughts and ideas about how adults with DD can become more empowered and responsible for their own health care. The presentation and focus group activity was the first of four such state-wide meetings. Group members participated in the discussion of what could be included in a curriculum to teach this group how to take more responsibility with their healthcare, as well as what providers can do to improve care and coordination for this group. | Information and Discussion |

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| REVIEW OF PANHANDLEHATS ACTIVITIES TO DATE | <p>Ann Papadelias summarized the activities of PanhandleHATS to date. The document “CMS Transition Process 4 25 11.draft” was presented to the group as the present CMS transition process. This algorithm was done in conjunction with the CMS Pensacola team to highlight the barriers and steps to successful transition. Several additions and changes were mentioned by the CMS attendees in Pensacola and Panama City, which will be reflected in the final draft of the document. The workflow was discussed with examples of what is already happening and how the flow can be enhanced with linkages.</p> | Action Item: CMS to provide updated algorithm to Coalition Coordinator for distribution to committee and state program office. |
| ACTION PLAN REVIEW OF WORK GROUP TASKS | <p>Ann referred to the document “workgroup tasks 4.25.11” and led the group over major tasks to be done by the individual workgroup/teams. Activities will continue to focus around three major workgroups:</p> <ul style="list-style-type: none"> • Transition Team • Providers Team • Data and Communications Team <p>The group discussed remaining individual tasks to be completed by work group members, and prioritized the tasks to be done by these groups. It was agreed that the Sustainability Team tasks would not be addressed at this time.</p> | Information Only |
| IDENTIFICATION OF GROUP/TEAM MEMBERS AND ASSIGNMENTS OF ACTION STEPS | <p>Ann discussed possible group members to work on individual team tasks and encouraged members to make contact with each other to continue work on tasks.</p> <ul style="list-style-type: none"> • Data and Communications Team: Denise Adams and Rita Icenogle of 2-1-1 to discuss how to coordinate addition of resources to state HATS website resource guide. Denise is already including HATS information to Sacred Heart physicians. • Transition team: Lavanda Russell will work with other CMS employees to identify needs in transition process. CMS will also coordinate with Chandra Ryan from ECC to identify what patient information needs to be transmitted to FQHC for transition. Ann Papadelias to work with group to look at possibility for use of electronic referral through the Community Health Information Network (CHIN) in client referral. • Provider Team: Ann to work with committee members on identification of additional clinical resources, with assistance of Denise Adams and other committee members. Will seek input from Holly Strickland of Esc Co Medical Society, as well as physician members of committee. | Action Item: Group members identified will contact each other to prioritize and move forward on action steps. Process will be monitored by Coalition Coordinator |
| FUTURE WORK GROUP MEETING DISCUSSION | <p>Ann will monitor individual work group activities. Full meeting of PanhandleHATS will be scheduled to review activities of workgroups.</p> | Action Item: Team meetings and additional full meeting will be scheduled to bring Coalition back together. |
| ADJOURNMENT | <p>There being no further business, the meeting was adjourned at 4.55 p.m.</p> | |