



HEALTH CARE TRANSITION STEERING COMMITTEE October 20, 2009 Meeting Summary

Attendance: Joanne Angel, Janet Hess, Martha Kronk, Kathey LaRoche, Kris Millrose, Julie Perez, Elizabeth Rugg, Diane Straub, Laurie Woodard

Kathey LaRoche reviewed the coalition timeline:

- Maximum three meetings with Hillsborough County Steering Committee to identify invitees, select the first meeting date and location, and finalize invitation letter and the first meeting agenda. (October - November 2009)
- Secure commitments from invitees to join Hillsborough County Coalition. (November - December 2009)
- Facilitate five coalition meetings (3-4 hours each) to carry out strategic planning activities. (January - June 2010)
- Provide action plan and final report to J. Hess. (June 10, 2010)

Kathey also reviewed the agenda for today's meeting and explained that unfinished items would be rolled forward to the next meeting agenda.

Janet Hess reviewed with the group the Member Worksheet and collected recommendations for the categories on page one. Various members volunteered to provide Janet with lists including contact information so she can compile them into a roster of possible members. It is anticipated that the final roster will need to be culled to bring the group into a reasonable size. Kathey mentioned that the Committee might want to allow each member to appoint an official alternate to assure participation of all members (or their alternate) at all five Coalition meetings.

The Committee tabled action of the January Coalition meeting date/time and location until the next meeting. There was general agreement to alternate meeting locations between northern Hillsborough (USF area) and the Tampa area (Children's Board or Jan Platt Library).

The Committee tabled action on the invitation letter. There was preliminary discussion of the need to make personal appeals to individuals in addition to the letter; the use of photos on the letter; the use of the Fact Sheet as an attachment to the letter.

The Committee agreed to meet again on November 4th at 1 p.m. at the same location.